



**BELCHERTOWN SCHOOL DISTRICT
CURRICULUM & INSTRUCTION SUBCOMMITTEE MEETING
November 10, 2015**

- PLACE:** Swift River Elementary School Library
- TIME:** 6:15 p.m.
- SUBCOMMITTEE:** Dr. Michael Knapp, Chair (present); Dr. Thomas Laughner, Member (present)
- ADMINISTRATION:** Karol G. Coffin, Superintendent of Schools, Mr. Shawn Fortin, Director of Teaching & Learning
- VISITORS:**

Minutes

- I. Call Subcommittee Meeting to order
Dr. Knapp called the meeting to order at 6:15 pm
- II. Acceptance of Minutes
 - A. July 21, 2015
Motion: Dr. Laughner moved to accept the July 21, 2015 as presented.
Second: Dr. Knapp
Vote: 2,0,0
- III. Public comment regarding items on the agenda
There were no public comments regarding items on the agenda.
- IV. Items for action/Discussion
 - A. Assessments
 1. DDMs
Mr. Fortin spoke to the DDM assessment. Mr. Fortin spoke with grade leaders and department heads with regard to DDMs. He noted there are three things they are looking at;
 - Mr. Fortin and the district looking at where we are, what currently exists, what teachers are using, MCAS or PARCC.
 - The district compliance – Mr. Fortin is responsible to report teacher impact rating
 - Using the DDM in a way that is informative and how do we use data for this purpose.

Mr. Fortin noted that the January professional development day would be in part used for DDM assessment.
The Committee discussed the uses of data in the district and the collection of data.

Dr. Laughner questioned the effective goals for art and music. It was noted there are more being developed. Dr. Knapp questioned the student growth – he referenced data with regard to opportunities available to students in the district. Dr. Laughner questioned the use of student portfolios. Mr. Fortin noted that he is looking into what the district is currently using and determining what will be the most effective. Mr. Fortin also noted that if MCAS data is used consistently and effectively, from grade to grade, it can be helpful to determine what worked, what needs to be worked on, and diagnostics.

- V. Unfinished Business
There was no unfinished business to discuss.

- VI. Subcommittee correspondence
 - A. Agenda, November 10, 2015
 - B. Minutes, July 21, 2015
 - C. DDM notes
 - D. High Quality Assessment document

- VII. Adjourn
Motion: Dr. Laughner moved to adjourn at 6:40 pm.
Second: Dr. Knapp
Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin
Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:


_____, Michael Knapp, Chair


_____, Thomas Laughner, Member

The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.

The Belchertown Personnel & Policy Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns.