



7, 2016

Curriculum & Instruction Subcommittee Minutes

1 of 3

**BELCHERTOWN SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION SUBCOMMITTEE MEETING  
September 27, 2016**

**PLACE:** SRE Library  
**TIME:** 6:00 p.m.  
**SUBCOMMITTEE:** Dr. Michael Knapp, Chair (present); Mr. Jeff Charron, Member (present)  
**ADMINISTRATION:** Dr. Shawn Fortin, Director of Teaching & Learning

**Minutes**

- I. Call Subcommittee Meeting to order  
Dr. Knapp called the meeting to order at 6:09 pm.
- II. Acceptance of Minutes
  - A. September 9, 2016  
Motion: Mr. Charron moved to accept the September 9, 2016 minutes as presented.  
Second: Dr. Knapp  
Vote: 2,0,0
- III. Public comment regarding items on the agenda  
There were no public comments regarding items on the agenda.
- IV. Items for action/Discussion
  - A. Discuss 2016-2017 Curriculum Goals  
Dr. Knapp opened with timing and what could be achieved in the timeframe of the year. The committee discussed the 4 things to work on for this year;
    - social/emotional goals/outcomes
    - draft of curriculum guide for STE
    - draft of curriculum guide for digital literacy/computer science
    - data dashboardCommittee discussed with regard to data dashboard;
    - who could work on the data dashboard
    - potentially bringing forward data to the district a couple times a year
    - what data would be analyzed
    - how to display the analytics
    - what would be displayed on the dashboard
    - who could benefit from the data
    - what admin might look for in the dataCommittee discussed with regard curriculum guides;
    - have admin updates for early, late and end of year
    - social/emotional outcomes

- what guidelines the state has
- Dr. Fortin & CSS Admin looking at Kindergarten report card and restructuring it
- working toward Pre-K through 3rd grade restructured report card
- MASC had EXSEL organization working toward new report card with addition of social/emotional on it.

Dr. Knapp questioned what can be done to see the broader outcomes for social/emotional. Dr. Fortin explained observation is necessary for these goals. How to access behaviors. SEL will kick off in January in district. Mr. Cameron will be heading this. The committee requested Mr. Cameron update them in December.

B. Identify policies related to instruction and learning

The committee discussed how to find policies to work on. Dr. Fortin noted there are 58 policies in Section I that deal with curriculum/instruction. Mr. Charron agreed to check these out to see which might need further discussion.

C. Assessment Calendar

Dr. Fortin presented the committee with the assessment calendar. It will be updated with the current testing being used in the district. Will invite Ben Admussen to the October 11th meeting for updates, potentially Mr. Kuhn as well with what he has done at SRE.

V. Subcommittee correspondence

- A. Agenda, September 27, 2016
- B. Minutes, September 9, 2016
- C. Assessment Calendar

VI. Adjourn

Motion: Mr. Charron moved to adjourn at 6:52 pm


Second: Dr. Knapp

Vote: 2,0,0

Respectfully submitted by,

Ramona Griffin  
Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:

  
\_\_\_\_\_, Michael Knapp, Chair

  
\_\_\_\_\_, Jeff Charron, Member

*The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.*

The Belchertown Personnel & Policy Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.