



**BELCHERTOWN SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION SUBCOMMITTEE MEETING  
October 11, 2016**

**PLACE:** SRE Library  
**TIME:** 6:00 p.m.  
**SUBCOMMITTEE:** Dr. Michael Knapp, Chair (present); Mr. Jeff Charron, Member (present)  
**ADMINISTRATION:** Dr. Shawn Fortin, Director of Teaching & Learning (present); Mr. Ben Admussen, Data Administrator (present)

**MINUTES**

- I. Call Subcommittee Meeting to order  
Dr. Knapp called the Curriculum & Instruction Subcommittee meeting to order at 6:02pm.
- II. Acceptance of Minutes
  - A. September 27, 2016  
 MOTION: Mr. Charron moved to approve the minutes of the September 27, 2016 Curriculum & Instruction Subcommittee meeting, as presented. Dr. Knapp seconded the motion.  
 VOTE: 2-0-0
- III. Public comment regarding items on the agenda  
There was no public comment regarding items on the agenda.
- IV. Items for action/Discussion
  - A. Data Dashboard  
 The Subcommittee discussed the following topics:
    - What are our priorities?
    - Making data more accessible to the public
    - Infographics
    - Belchertown High School "by the numbers"
      - Pulling out key data
    - Direct people to state website; use it to share data
    - Start with the questions
    - Are we preparing our students for success after high school?

Mr. Admussen explained where to find data on the state website, and showed sample reports.

Dr. Fortin presented an updated assessment calendar, which included the current testing being used in the district, for review by the Subcommittee.

- V. Subcommittee correspondence
- A. Agenda, October 11, 2016
  - B. Minutes, September 27, 2016
  - C. Assessment Calendar
- VI. Adjourn
- MOTION: Mr. Charron moved to adjourn the Curriculum & Instruction Subcommittee meeting at 6:57pm. Dr. Knapp seconded the motion.
- VOTE: 2-0-0

Respectfully submitted by,

Dr. Shawn Fortin, Director of Teaching and Learning

School Committee members' signatures:

  
\_\_\_\_\_, Michael Knapp, Chair

  
\_\_\_\_\_, Jeff Charron, Member

*The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.*

The Belchertown Personnel & Policy Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.